

# OUTGOING WIRE TRANSFER REQUEST

To expedite the processing of your wire transfer, please write clearly and include all requested information. A wire instruction page may be used in lieu of the request form.



DOMESTIC WIRE (\$25 FEE)			
Member Name	Transfer From Account Number	Checking	Savings
Transfer Amount (numeric) \$			
Purpose of Wire Personal, Family, Household    Property Purchase    Investments    Other _____			
Receiving Financial Institution Routing Number		Receiving Bank/Financial Institution Name	
Beneficiary Name		Beneficiary Account Number	
Beneficiary Street Address	City	State	Postal Code
Originator to Beneficiary Instructions			

INTERNATIONAL WIRE (\$45 FEE)			
Member Name	Transfer From Account Number	Checking	Savings
The transfer amount is in: US Dollars    Foreign Currency    US Dollars to Foreign Currency			
Transfer Amount (numeric) \$	Foreign Currency Type (if applicable)		
Transfer Amount (written) \$			
Purpose of Wire Personal, Family, Household    Property Purchase    Investments    Other _____			
8-11 Digit SWIFT Code	Final Receiving Bank Name	Country	
Beneficiary Name	Beneficiary Account Number/CLABE/IBAN (European Wires require an IBAN)		
Beneficiary Street Address			
City	State/Province	Postal Code	Country
Reason For Payment	Beneficiary Contact Name	Beneficiary Phone Number	
Originator to Beneficiary Instructions			

Fees associated with this transfer of funds are disclosed in our Fee Schedule. Other financial institutions involved in the processing of wire transfers may impose additional fees, or currency rate exchanges affecting the ultimate dollar amount received by the beneficiary. Authorizations received by us by no later than 1:00 PM, PST, on regular Credit Union business days will be processed that day. Authorizations received by us after 1:00 PM, PST, on regular Credit Union business days will be processed on the following business day. We do not guarantee the arrival time of the wired funds, nor are we responsible or liable for delays in processing, arrival times, or any related costs. Wire transfers can take multiple business days to be completely processed. When you submit an Authorization, we will request information to confirm your identify prior to executing your Authorization instructions. We may request photo identification, signature verification, or we may call you to verify your identity.

**CREDIT UNION USE ONLY - Identification Verification**  
 ID Type: \_\_\_\_\_ ID Number: \_\_\_\_\_ Expiration: \_\_\_\_\_